

AdmiCash: New IBAN for originator

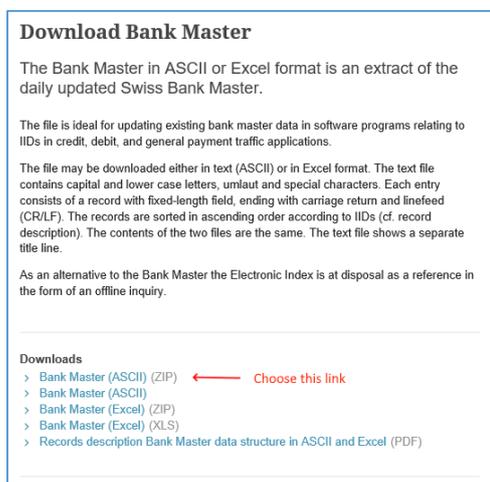
With the introduction of the QR-bill, the banks sometimes assign a new IBAN (e.g. Raiffeisenbank).

Please follow the steps below to set the new IBAN for originator.

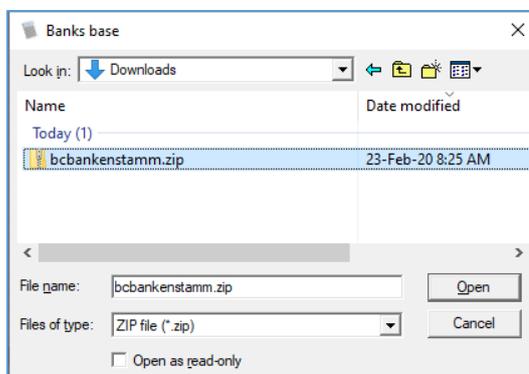
1. Update the banks base

First of all the banks base must be updated. To do this, carry out the following steps (this process only has to be carried out once. The banks base applies to all companies that you manage with AdmiCash:

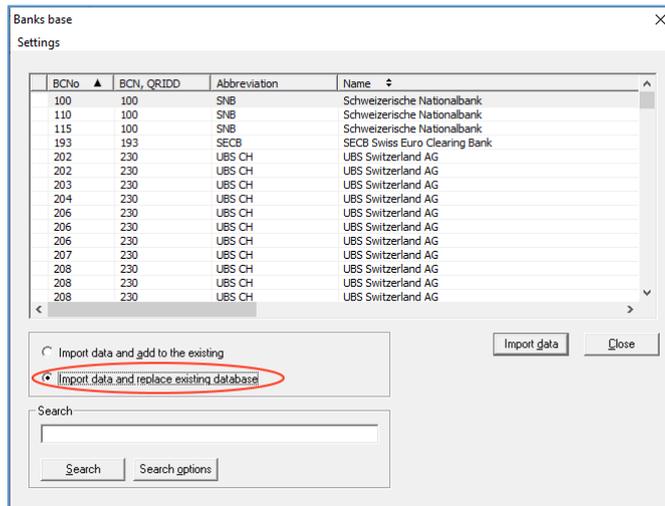
- Click this [Link](#) to download the bank master.
- The download page is displayed.



- Select the first position and download the bank master. Usually this is saved in the "Download" folder.
- Start AdmiCash and open a company.
- Select "Master data - Banks base". The banks base is displayed.
- Select the menu "Extras - Import data ...". The file selection dialog is displayed.



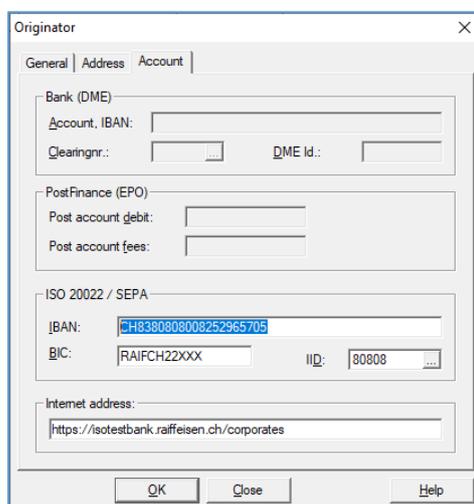
- Navigate to "Downloads", select the file "bcbankenstamm.zip" and click on "Open".
- The banks base are imported and displayed.



- Select the option "Import data and replace existing database". Click "Import data" to complete the process.
- Then close the "Banks base" window.

2. Enter new IBAN

- After the banks base has been updated, you can enter the new IBAN. To do this do the following:
- Select "Payments - Setup".
- Open the input dialog with a double click on the originator and switch to the "Account" tab.



- Enter the new IBAN in the "IBAN" field and press the "Tab" key or press the "Enter" key. The fields "BIC" and "IID" should now be filled in correctly automatically. Please check this with the information you have received from the bank. Correct the information if necessary.
- Click on "OK" to save the information and repeat the process for all originator (and company) for whom you have received a new IBAN.